

DRIVING SAFETY COURSE

A speeding offense, not in excess of 24 miles over the speed limit, and other various traffic violations may be dismissed by taking a Driving Safety Course. If you are under the age of 25, you are required to take a Driving Safety Course and must return this form along with a cashier's check or money order for the amount of the court costs + administration fee of \$139.10 (\$169.00, if offense was committed in a school zone), either in person or by certified mail on or before the appearance date on your citation. A phone call does not qualify as an appearance or a request.

I HEREBY REQUEST A DRIVING SAFETY COURSE as a means to dismiss the offense issued against me & waive my right to a speedy trial. I have a valid Texas Drivers License. I do not have or have held a Commercial Driver's License (CDL). I did not commit this offense in a work zone with workers present. I have not taken the driving safety course within the past 12 months in lieu of payment of a fine and I am not currently taking a course for another citation.

I understand I will be responsible for scheduling and paying for a State Approved Course, I will be expected to file with the Court a CERTIFIED COPY OF MY DRIVING RECORD obtained from the Texas Department of Public Safety and file a CERTIFICATE OF COMPLETION of the course taken within the 90-day period as ordered by the Court.

ENCLOSE PLEASE FIND:

- GUILTY/NO CONTEST (circle one) must be entered (except for juvenile)
- FEE ENCLOSED (cashier's check or money order)
- PROOF OF FINANCIAL RESPONSIBILITY (insurance card)

PLEA FORM (Check the appropriate plea. Please sign and date the form.)

- GUILTY - waive appearance for trial.
- NO CONTEST - waive my right to trial. I understand the court will enter a Guilty Judgment.
- NOT GUILTY - and request that said cause be set for docket.

DEFERRED DISPOSITION INFORMATION

I HEREBY REQUEST DEFERRED DISPOSITION as a means to dismiss the offense issued against me and waive my right to a speedy trial. I am remitting my court cost and fine (contact the court for the amount due) along with this form. I understand that I must not receive another citation within my 90 (ninety) day deferred period. I understand that I am responsible to contact the court for my deferral due date. At the end of the deferral period, I will submit a notarized affidavit stating that I have had no other violations. A person under the age of 25 may be required to take a drivers safety course during the deferred period if ordered to do so by the Court.

ENCLOSE PLEASE FIND:

- GUILTY/NO CONTEST (circle one) must be entered (except for juvenile)
- FEE ENCLOSED (cashier's check or money order)
- PROOF OF FINANCIAL RESPONSIBILITY (insurance card) if you were charged for this offense.

PLEA FORM (Check the appropriate plea. Please sign and date the form.)

- GUILTY - waive appearance for trial.
- NO CONTEST - waive my right to trial. I understand the court will enter a Guilty Judgment.
- NOT GUILTY - and request that said cause be set for docket.

DATE: _____ NAME: _____
ADDRESS: _____ CITY/STATE/ZIP: _____
PHONE: _____ EMAIL: _____

PLEA ACCEPTED



DATE _____

JUDGE _____

EDGEWOOD MUNICIPAL COURT
107 N.E. FRONT STREET
P.O. BOX 735
EDGEWOOD, TEXAS 75117
OFFICE: (903) 896-4470 FAX: (903) 896-1369
www.edgewoodtexas.org
MONDAY – FRIDAY 8:00 AM – 4:00 PM

PLEASE DO NOT CONTACT THE COURT UNTIL AT LEAST 3 BUSINESS DAYS FROM THE DATE OF ISSUANCE OF THE CITATION. THIS LETTER IS GIVEN TO YOU AS A COURTESY TO ASSIST YOU IN MAKING DISPOSITION OF YOUR OFFENSES. CONTACT THE COURT FOR FINE AMOUNTS AND TO MAKE SURE YOU QUALIFY FOR DRIVER'S SAFETY COURSE OR DEFERRED DISPOSITION.

FAILURE TO RESPOND BY REPORT DATE MAY RESULT IN A VIOLATE WRITTEN PROMISE TO APPEAR BEING FILED WHICH WILL CAUSE YOU TO INCUR ADDITIONAL FINE AND COURT COSTS, AND A WARRANT WILL BE ISSUED FOR YOUR ARREST.

JUVENILES (AGE 16 AND YOUNGER) MUST APPEAR AT A HEARING BEFORE THE JUDGE IN PERSON WITH A PARENT/GUARDIAN. NOTICE OF THE HEARING WILL BE MAILED TO THE ADDRESS LISTED ON YOUR CITATION.

NOTICE OF ALTERNATIVES TO PAYMENT OF FINE AND COSTS: A Defendant who has been issued a citation for a criminal offense punishable by fine only is entitled to alternative methods of satisfying the judgment against them if they are unable to pay the fine or costs, in the whole or in part, including:

- 1) A payment plan, allowing the defendant to make payments toward the fine and costs in designated intervals. Note that if any amount is paid more than 30 days after the judgment assessing the fine or costs and then a time payment fee must be assessed.
- 2) Disposition of the amount assessed by performing community service. There are many options that meet the requirements of the law for community service, see Art. 45.049 of the Code of Criminal Procedures for full details. A defendant is entitled to a minimum of \$100 credit for every 8 hours of community service performed.
- 3) If performing community service imposes an undue hardship, a defendant who is indigent or who lacks sufficient resources to pay may be entitled to a waiver of the fine and costs, in whole or in part.

PAYMENT IN FULL BY MAIL INSTRUCTIONS

Contact the Court to determine the total fine amount for all violations listed on your ticket. If you have any questions, contact the court on or before your court date. **Payments received by mail will be considered as a waiver of trial by Jury or Judge.**

If paying by mail, send a Money Order, Cashier's Check made payable to the **EDGEWOOD MUNICIPAL COURT. DO NOT SEND CASH BY MAIL.** You must also complete the "Payment by Mail Form" below and send a copy of your driver license, ticket, liability insurance in your name, and payment to ensure it is properly applied only to your particular case(s).

*****Notice***** If you wish to take a "Driving Safety Course" or "Deferred Disposition" to have your ticket dismissed, see the requirements on the reverse side of this notice. Contact the Court for before you fill out the reverse side.

PLEA OF GUILTY/NO CONTEST

GUILTY/NO CONTEST waives your right to trial. Payment must be received in the court by mail or in person on/or before the report date shown on your citation. Acceptable fines are found on the reverse side of this form. Submit payments on or before the report date by money order or cashier's check, or by credit or debit card online at www.edgewoodtexas.org or by calling (800) 444-1187. **NO PERSONAL CHECKS ARE ACCEPTED.**

PLEA OF NOT GUILTY

NOT GUILTY must be entered in writing or in person on/or before the report date shown on your citation. You will be scheduled for a pre-trial conference with the City Prosecutor and will be notified of the date of such hearing.

Printed Name: _____ Date of Birth: _____ D.L. #: _____

Street Address: _____ City/State/Zip: _____

Phone: _____ Email _____

PLEA ACCEPTED



DATE

JUDGE

Mail this form, payment, copies of your driver license and insurance to:

EDGEWOOD MUNICIPAL COURT
P. O. BOX 735
EDGEWOOD, TEXAS 75117

Payment Options:

Cash, Cashier's check, money order (**NO PERSONAL CHECKS**)
DEBIT OR CREDIT CARD – www.edgewoodtexas.org or call: 1-800-444-1187