

## **EDGEWOOD ECONOMIC DEVELOPMENT CORPORATION**

### **INCENTIVE GRANT PROGRAM GUIDELINES FOR NEW BUSINESSES NOT PAYING SALES TAX - (<90% COMMERCIAL/SERVICE FOCUSED)**

The Edgewood Economic Development Corporation's (EEDC) mission and purpose is to improve the business environment and the overall economic opportunities for Edgewood through attracting businesses and real estate development which will enhance employment opportunities for local citizens and add revenues to the city in the form of increased property and/or sales taxes.

For this purpose the EDC has established the following policy and guidelines:

Financial assistance in the form of grant monies will be provided to "NEW" businesses solely at the discretion of the EDC upon completion of the application form and agreement between the applicant and the EDC as to the "Detail and Scope" of the project and the amount of money to be granted. *Grant money will be funded upon completion of work with receipt documentation of final expense of the project to support the original application and final grant funding amount.*

Consideration will be given to all "NEW" businesses of a non-sales tax focus which:

- a) Add new full-time and part-time employees
- b) Demonstrate/project, a long term viable business plan
- c) Demonstrates property improvements that will enhance the value of the property/business and/or consumer value to the Edgewood Business Community

The monies must be spent on additions/improvements of a more permanent type, such as (but not limited to):

- Handicap accessibility
- Fire prevention and other safety measures
- Parking lots, sidewalks, or roads
- Exterior lighting for safety
- Improvements to building exterior
- Business signage
- Utility relocation or site preparation

These grants will be based on a "MATCH" basis with the business based on their investment. This will be a "Match Grant" based on a 40% to 60% ratio of investment with the EEDC portion of the match. The business then will contribute the other portion of the match. The maximum Match Grant by the EEDC will be capped at \$5,000 per business application. *(See example below for further explanation).*

***Example:*** The business invests \$8,000 on build-out improvements– the EEDC approves 40% of this, the business would get \$3,200 and they would make up the other \$4,800. If the EEDC approved 50%, the business would get \$4,000 and the business would make up the remaining \$4,000 of the total \$8,000. The sole discretion to approve or deny a grant and percentage of match rests with the majority vote of the EEDC at all times and is subject to Edgewood City Council approval for finalization.

Each application will be reviewed considering all the above-mentioned guidelines; however, it must be understood each application will be approved or denied based on its overall merit, viability, its positive impact to the city and business community, and the availability of EDC budgeted funds for these types of grants.

Applications must be submitted after October 1<sup>st</sup> and not later than June 1<sup>st</sup> of the next year for consideration with the project being completed prior to October 1<sup>st</sup>.

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